



**NOTICE OF PUBLIC MEETING
REGULAR MEETING OF THE BOARD OF TRUSTEES**

Monday, May 12, 2025 @ 4:30 p.m.

**Southeastern Community College, 1500 West Agency Road, West Burlington, Iowa
Board Room (Room #AD-1)**

Zoom Link: <https://scciowa.zoom.us/j/94311917241>

Tentative Agenda

1.0 Routine Items

- 1.1 Call to Order, Roll Call, and Pledge of Allegiance
- 1.2 Adoption of Formal Agenda
- 1.3 Communications (Limited to Five (5) Minutes per Individual)
 - 1.3.1 Audience
 - 1.3.2 Administration
 - 1.3.3 Board
- 1.4 Community Colleges for Iowa Trustees Report

2.0 Action Items

- 2.1 Approval of Consent Agenda
(NOTE: All matters listed on the attached Consent Agenda are considered to be Routine by the Board of Trustees and will be enacted by one motion. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.)
- 2.2 Resolution Approving Preliminary Industrial Jobs Training Agreement – Hendricks River Logistics, LLC
- 2.3 Fiscal Year 2026 College Operating Budget
- 2.4 Re-Approve Facilities Plan (2026-2034)
- 2.5 Resolution Ordering Construction of the West Burlington 300 Building Renovation Project

3.0 Accountability

- 3.1 President's Report
- 3.2 Financial Report
- 3.3 Facilities Update

4.0 Future Meetings

Community Colleges for Iowa meetings:

- Wednesday -Thursday, July 9-10, 2025 Summer Trustee Conference – Iowa Central

SCC Board of Trustees meetings:

- Monday, June 9, 2025 at 4:30 pm at West Burlington Campus
- Tuesday, June 17, 2025 – Board Work Session, Private Dining Room, West Burlington
- Monday, July 14, 2025 at 4:30 pm at Mt. Pleasant Center

Important Dates:

- Tuesday, May 13, 2025 – Employee Appreciation Breakfast – West Burlington
- Tuesday, May 13, 2025 at 7 pm – HiSet Graduation at West Burlington Campus
- Wednesday, May 14, 2025 at 11:30 am – Employee Appreciation Lunch at Keokuk Campus
- Wednesday, May 14, 2025 @ 3 pm – Nurse Pinning Ceremony— New Testament Christian Church, 1578 Hilton Road, Keokuk, Iowa
- Wednesday, May 14, 2025 @ 5:30 pm – Distinguished Alumnus Dinner at Keokuk Campus
- Wednesday, May 14, 2025 @ 7 pm – Keokuk Commencement
- Thursday, May 15, 2025 @ 3pm – Nurse Pinning Ceremony – SCC Loren Walker Arena
- Thursday, May 15, 2025 @ 7 pm – West Burlington Commencement – Memorial Auditorium

5.0 Adjournment

6.0 Closed Session Pursuant to Section 21.5(1)(i), Code of Iowa/ Evaluation of President

This notice is given pursuant to Chapter 21, Code of Iowa.

Darcy Burdette

Darcy Burdette, Board Secretary

CONSENT AGENDA

for
May 12, 2025

1. Approval of Minutes
 - April 14, 2025, Regular Board Meeting Minutes
2. Presentation of Bills of Account
3. Resignations, Terminations and Mutually Agreed to Contract Adjustments

Name	Title	Date of Hire	Last day of Employment	Reason
Lisa Hunter	Administrative Assistant – Institutional Advancement	08/18/2014	05/31/2025	Retirement per Release Agreement
Elizabeth Whitaker	Instructor - Nursing	08/26/2024	08/12/2025	Personal.

4. Employment Contracts

Name	Title	Contract Period	Salary
Michelle Brown (Replacement)	Director of Assessment & Curriculum (50%) and Title III Grant Director (50%)	May 1, 2025 – September 30, 2025	\$12,234.90 (\$74,263.00 annual)
Michelle Brown (Replacement)	Director of Assessment and Curriculum (100%)	October 1, 2025 – June 30, 2025	\$48,036.30 (\$64,294.82 annual)
Henrique Gontijo Vieira (Replacement)	Head Men's and Women's Soccer Coach	May 1, 2025 – June 30, 2025	\$7,413.79 (\$ 45,000.00 annual)
Ward Hooker (Replacement)	Instructor - Economics	August 13, 2025 – August 11, 2026	\$65,000.00 (\$65,000.00 annual)
Emma Truex (New)	Assistant Men's and Women's Wrestling Coach and Resident Advisor	July 1, 2025 – June 30, 2026	\$18,000.00 (\$ 18,000.00 annual)